

COLLEGE UNBOUND

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| Title: | Assistant Provost for Transformational Teaching & Learning |
| Location: | Northeast or Mid-Atlantic Region |
| Status: | Full-time |
| Range: | \$95,000 - \$115,000 |
| Schedule: | Hybrid |

Organizational Overview: College Unbound (CU) is an accredited and state-approved college whose mission is to reinvent the higher education experience for underrepresented returning adult learners. Through rigorous and engaged scholarship, College Unbound integrates students' own purposes for learning with the needs of their workplaces and communities, improving the lives of the students and the lives of those they touch. Started in RI, College Unbound now supports students across multiple states and looks to continue to develop an infrastructure to support this developing model.

Position Summary: Reporting to the Provost/Vice President of Lifelong Learning, the Assistant Provost for Transformational Teaching and Learning provides leadership for the advancement of CU's Transformational Teaching and Learning Competencies, which are designed to deepen equity-centered, trauma-informed, and relational instructional practices among CU faculty. The Assistant Provost plans, directs, facilitates, and leads the design, development, implementation, and evaluation of best practices in transformational teaching and learning approaches, faculty supports, and technologies. The Assistant Provost provides leadership and works in collaboration with the Lifelong Learning Team to enhance faculty development programs and foster innovation and advancement in learning, instruction, and assessment in alignment with CU's values.

Primary Duties and Responsibilities:

- Oversee the development, growth, and innovation of CU learning spaces in a manner that advances CU's transformational Teaching and Learning Competencies.
- Work collaboratively with members of the CU Faculty and the Curriculum Development Working Group to guide faculty development efforts to ensure that teaching and learning in synchronous and asynchronous environments are engaging and robust.
- Deepen pedagogical approaches, integrate technology, and foster an inclusive, high-engagement teaching and learning culture.
- Develop video, web, and multimedia instructional supports and materials to support the development of Transformational Teaching and Learning Competencies among faculty across synchronous and asynchronous learning modalities.
- Identify and implement instructional tools and innovations that support CU's unique cohort-based, project-centered curriculum.

- Serve as a thought partner to instructional faculty in the design of courses responsive to a wide range of student learning needs, interests, and strengths.
- Work with individual faculty on the instructional design of courses, including new course development and course revisions.
- Provide support to faculty in syllabus design and development, and assist in reviewing syllabi for potential areas of improvement.
- Guide and support faculty groups, including community of practice convenors, faculty leads, and other faculty-plus roles.
- Work collaboratively with Lifelong Learning staff to ensure that the College's learning management system appropriately supports CU's teaching and learning practices. And priorities.
- Work collaboratively with the Lifelong Learning leadership staff in the planning, development, and assessment of the effectiveness CU's instructional methodologies and faculty development programs.
- Maintain current knowledge about evolving best practices that might inform CU's instructional practices and contribute to the professional field of study
- Performs other duties as needed or assigned.

Required Qualifications:

- Master's Degree Required.
- Five years of relevant experience in a higher educational setting or related field.
- Strong academic background as an expert educator and experience with pedagogical and teaching methodologies across in-person and online settings.
- Experience in instructional design and the provision of instructional design support to faculty.
- Knowledge of educational learning management systems, e.g., Moodle, Canvas, Blackboard, etc.
- Excellent organization and project management skills, and the ability to handle multiple tasks.
- Ability to collaborate and creative problem-solving.
- Outstanding written and verbal skills.
- Strong technical and computer skills.
- Comfort with Google Suite.

Application Instructions:

Applicants should submit a cover letter and resume to jobapplications@collegeunbound.edu with “**Assistant Provost for Transformational Teaching & Learning**” in the subject line. Review of applications will begin immediately. The deadline for applications is June 5, 2026.